



CHRISTCHURCH BOYS' HIGH SCHOOL

MINUTES OF MEETING OF THE BOARD OF TRUSTEES

HELD AT 5.30PM
ON TUESDAY 28 APRIL 2015
AT THE SCHOOL

PRESENT Mr J Osborne (Chairperson), Mr N Hill (Headmaster), Mr M Walls, Mr P Nicholls, Mr R Archibald, Ms L Brown, Mr P Roth, Ms K Jarden, Mr P Woods, Mr B Hansen

IN ATTENDANCE Mrs A Johnston (Secretary)

1. ADMINISTRATION MATTERS

1.1 Apology : Mr J King

Motion: Moved Chairperson

That the above apology be accepted.

Carried

1.2 Confirmation of Minutes

Motion: Moved Chairperson

That the minutes of the Board of Trustees meeting held on 24 March 2015, having been circulated be approved as a true and correct record.

Carried

1.3 Conflicts of Interest - nil

2. STRATEGIC TOPICS

M Walls joined the meeting at 5.40pm

2.1 Hall Reinstatement and Library

A report from David Hobern (MOE Property) dated 23 April 2015 had been circulated setting out an analysis of the two main options available to Christchurch Boys' High School in relation to the hall/library redevelopment . There are two options:

Option 1 : Repair what we have.

Option 2 : Repair on the existing foundation

Noted the hall will accommodate 1300

Zac Athfield he can come and talk to the Board about the Master Planning Process in the near future

Need to identify priorities – what is important to the school

There have been 213 responses to the survey in favour of the hall

Motion: Moved Chairperson Seconded P Nicholls

That the Board commit to repairing the hall to accommodate 1300 on the present foundation as discussed under Option Two of David Hobern's (Ministry of Education) email dated 23 April 2015. Prior to commencing the work, the Board to request clarification from the Ministry on net and gross library space.

Carried

ACTIONS:

Headmaster

- (1) To seek clarification on net and gross library space
- (2) To organise Zac Athfield to meet with the Board to go over Master Planning – suggested availability 1-2 hours in the evening.

2.2 ERO Report on Pre-Visit Preparation

ERO will be in the school the week commencing 3 August 2015

The Headmaster has started responding drafting a response to the Pre-review information required by ERO

Senior Management are working regularly on Pre-review information and has been circulated to Heads of Department

ACTION: Headmaster to organise for the Board to meet with Staff regarding the Strategic Plan on a Wednesday morning 8.00am to 9.30am in June/July

2.3 Maori Achievement

A profiling report in support of Maori learner outcomes, responsive leading, teaching and learning at Christchurch Boys' High School has been prepared by Raewin Tipene-Clarke, Education Consultant was circulated.

ACTION: Headmaster to bring back to the Board an action plan from the review undertaken by Raewin

ACTION: K Jarden to identify a cultural narrative for the above report

2.4 NCEA Results

The above results for 2014, comparisons with other years and with Decile 8-10 schools was circulated.

2.5 CORE Education Report from Mary Anne Mills

This report set out Curriculum Pathways for the school

3. HEADMASTER'S REPORT

The Headmaster updated the Board on progress on the following Strategic Priorities :

Strategic Priority 1 : Developing the CBHS Curriculum

Strategic Priority 2 : Tracking and responding to student progress and achievement

Strategic Priority 3 : Enhancing CBHS' excellent teaching practice

Strategic Priority 4 : Planning for our future (Excellence in infrastructure)

Strategic Priority 5 : Strengthening community

School Roll as at 20/4/15

Total	1360
FeePAYERS (IFP)	41
Maori (RE)	145
Pasifika (RE)	22
Asian (RE)	90

Student Stand Downs

Two Yr. 10 students for 3 days for assault

Grandstand Signage:

Motion: Moved Headmaster Seconded L Brown

That the Board of Trustees delegate to the Headmaster the authority to sell (or gift to existing supporters) grandstand signage for a 12 month term. (NB are anticipating a charge of \$2,000 annually for a sign – this aligns with what is charged by Canterbury Hockey and Canterbury Football at their venues)

The Headmaster will follow the values of the school.

Carried

Attachments to the Headmaster's Report (for Board information)

1. **Letter to Coralanne Child, Director for Education for Canterbury re School zone**
2. **Report on Log in times for school IT Network**
3. **Letter to staff – 13 April 2015**
4. **Commentary on 2014 NCEA Departmental NCEA Analysis**
5. **Priority Learner Report**
6. **Report on STAR funded tracking of Y10 students**
7. **Report on scholarship provision for 2015**
8. **Summary of content for 2015 Prospectus**
9. **Comparison of EQC and Davis Langdon assessments for repairs to Hostel Manager's residence**

Motion: Moved Headmaster Seconded P Roth

That the Headmaster's Report be accepted.

Carried

4. RESOURCES COMMITTEE

The minutes of the Resources Committee meeting held on 22 April 2015 were included in the Board papers.

The following Recommendation was approved:

Scoping Costs of the Big Room and other Board Owned Property

Motion: Moved P Nicholls Seconded P Woods

That the Board agree to the Opus fee proposal to investigate the condition of the mechanical and electrical and fire precautions installations of the Big Room, Block K and Cricket Pavilion at a fee of \$5,800 (to be paid for from insurance proceeds)

Carried

ACTION: Above referred back to the Resources Committee

Gary Spence's Work – re Grandstand

Motion: Moved Headmaster Seconded B Hansen

That Gary Spence's work is acknowledged in regard to the grandstand

ACTION: Chairperson to write to Gary Spence
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That the Capex Expenditure be approved with the exception of Classroom PC Replacements and Classroom Audio Visual Requirements. These may be confirmed after a ICT review.

Carried

Motion: Moved Chairperson

That the Minutes of the Resources Committee meeting be accepted.

Carried

5. ADAMS HOUSE HOSTEL COMMITTEE

The minutes of the Adams House Hostel Committee meeting held on 22 April 2015 had been included with the papers for the Board meeting.

Motion: Moved M Walls Seconded L Brown

That the Adams House report be accepted.

Carried

6. AUDIT COMMITTEE

L Brown advised that the Audit Committee have met and are working through the following:

- The new Governance Manual
- Reviewing Policies with C Nijdam in line with the NZSTA sample policies
- The Terms of Reference for each Board Committee to be circulated to the Chairs of Committees for their review

7. GENERAL BUSINESS

7.1 Correspondence

Inwards:

CES (24/4/15) Nominating Form should the Board wish to nominate one of its members for a position on the CES Board of Directors.

Motion: L Brown Seconded P Nicholls

That J Osborne be nominated for the above position.

Carried

7.2 Board Actions Outstanding – these were reviewed and updated

7.3 Associations:

PTA – B Hansen to attend their next meeting (5 May)

HSOB – J Osborne to attend their AGM (4 May)

Te Kura – have not met

Whanau Group – next meeting P Roth to attend (5pm – 4 May)

7.4 Annual Calendar Update – nil

8. PUBLIC EXCLUDED SESSION

MOTION: Moved Chairperson

That the meeting move into Public Excluded Session for reasons of legal and professional privilege and to protect the privacy of natural persons Subjects to be discussed: Staffing/Student matters.

Carried

MOTION: Moved Chairperson

That the meeting resume in Public Session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board

Carried

9. NEXT MEETINGS

Adams House: Wednesday 20 May 2015 at 4.15pm

Resources: Wednesday 20 May 2015 at 5.30pm

Board of Trustees Tuesday 2 June 2015 at 5.30pm

Meeting closed at 8:40pm

APPROVED.....2 June 2015
CHAIRPERSON